

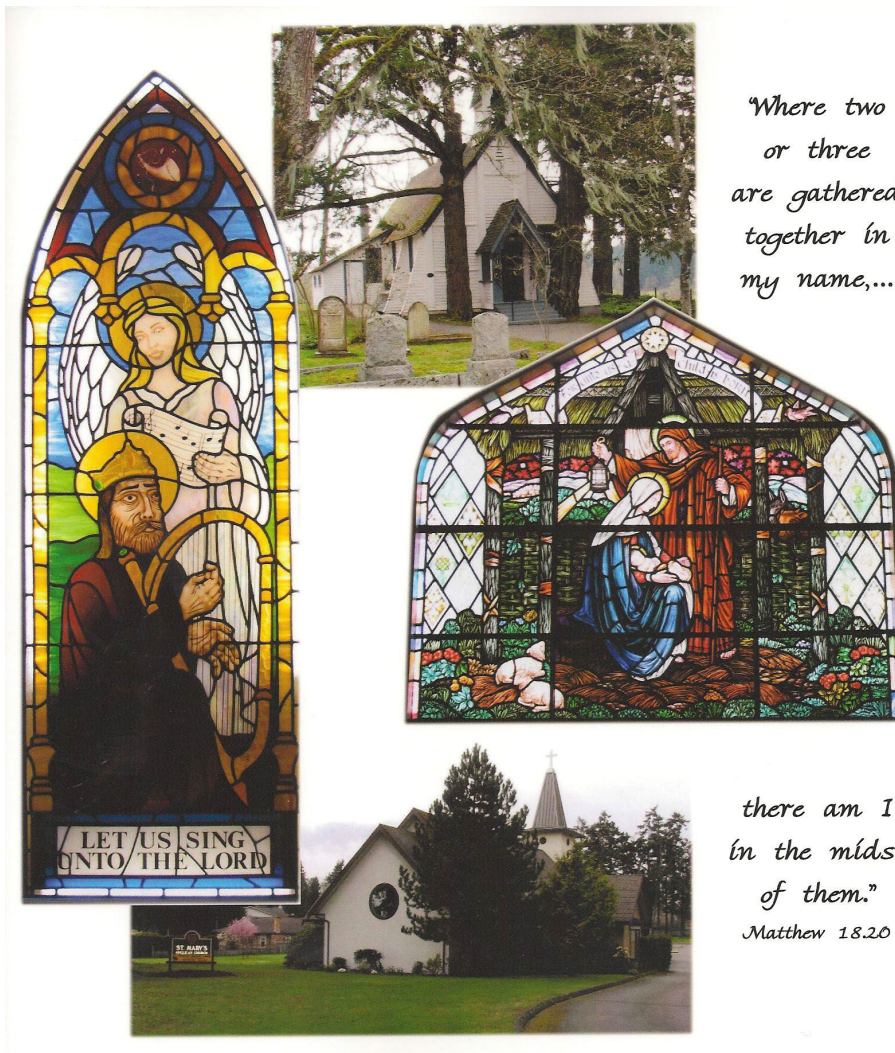


Anglican Parish of Central Saanich

St. Mary's Church St. Stephen's Church

Faith - Family - Friendship

Annual General Meeting – February 22, 2026 11:30 a.m. – In Person



2025 ANNUAL REPORTS

ParishCS.ca

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A G E N D A

February 22, 2026 – 11:30 a.m. – 1:30 p.m. at St. Mary Church

Call to Order & Singing of Lift High the Cross

Opening Prayer and Land Acknowledgment

Memorial List: Melanie Cane, Mike Dyer, Ronald Heaps, Barbara Lake, Mark Perkins, Vera Philip, Margaret Pollard, Ernie Skinner, Ian Stuart. 2026 - Jackie Kolson

Appointment of Recording Secretary – Irene Feir

Adoption of Minutes – Sunday, February 23, 2025

☐ Motion to adopt

Reception of Team/Committee Reports

☐ Motion to receive: All Team/Committee Reports excluding Financial/Financial Review

☐ Motion to adopt: Special St. Mary & St. Stephen Outreach Envelope designations for 2026

Nominating Committee Report – Appointments:

- a) Envelope Secretaries: St. Mary & St. Stephen (Judi Clark & Lynda Clifford)
- b) 2026 Financial Reviewers: St. Mary & St. Stephen
- c) Rector's Wardens: St. Mary & St. Stephen
- d) Parish Treasurer

Nominating Committee Report - Election of Members to the Parish Leadership Team – Ken Pedlow to present

Please note that the Parish Leadership Team (Council) meets on the 3rd Tuesday of the month

Acknowledgement of those who have served.

Financial Reports:

St. Stephen Cemetery Report:

☐ Motion to adopt 2025 Financial Statements

Parish of Central Saanich Account Report:

☐ Motion to adopt 2025 Financial Statements

St. Mary Report & Budget:

☐ Motion to adopt 2025 Financial Statements

☐ Motion to adopt 2026 Budget

St. Stephen Report & Budget:

☐ Motion to adopt 2025 Financial Statements

☐ Motion to adopt 2026 Budget

Other Business

- a) Installation of Officers – March 1 at 9:00 a.m. & 11:15 a.m. Services
- b) Announcements & Adjournment – by motion & vote
- c) Closing Prayer

**We acknowledge that we gather to worship on the traditional lands of the
WSÁNEĆ and Coast Salish peoples**

THANK YOU, THANK YOU, THANK YOU 2025!

Thank-you to various people who will rotate out of positions this year.

THANK-YOU TO GROUPS AND TEAMS – from the Leadership Team:
(in no particular order):

Administrator

Wardens

Parish Leadership Team

Envelope Secretaries

Financial Reviewers

Cemetery Committee Members

Our Deacon, Retired and associated Clergy

Altar Guilds

Flower Guilds

Safe Church Representative

Musicians and Singers

Coffee/Fellowship Time organizers and workers

Comfort Ministry teams

The Outreach Teams

Crafters, Canners & Prayer Shawl Knitters

Liturgical Assistants, Trained Lay Worship Leaders, Readers & Chalice Bearers

Sides people

Emergency Prayer Team Coordinators

The Sound Technology Teams

Building and Grounds & Operations Teams

Grocery Store Card/Receipt fundraising Teams

Refundable Recycling organizers

Poster/Sign Creators

Website and Social Media teams

**A special thank-you to the families of Jackie Kolson and Ian Stuart for all the time,
passion, and work that both Jackie and Ian gave to the Parish of Central Saanich.**

Wow! Look how many ways there are to be involved as God's Ministers in this place.

***The Parish of Central Saanich gratefully acknowledges the financial assistance
provided by the District of Central Saanich by way of its
Permissive Property Tax Exemption Program***

**MINUTES OF 2024 ANNUAL VESTRY MEETING
OF THE PARISH OF CENTRAL SAANICH
HELD AT ST. MARY ON SUNDAY, FEBRUARY 23, 2025**

The 2024 Annual Vestry Meeting was called to order by the Ven. Dr. Lon Towstego, Chair, at 11:51 a.m. We resumed our gathering by singing *Lift High the Cross*. The attendance sheets were circulated and the chair reminded people to sign the list. Ian Stuart ensured that attendees had the materials they needed.

Lon Towstego opened with a prayer and the Land Acknowledgement.

Leslie Pedlow accepted the appointment as Recording Secretary.

Lon spoke about procedural matters. For those wishing to ask a question, please come to the microphone. Questions should be addressed to the Chair and not across the room. Lon hoped that the business could be concluded within an hour to an hour and a half as he had to conduct a service at Legion Manor.

Lon prayed for those who have died: Gordon Andrews, Mario Costanzo, Keith Feir, Derek Fraser, Mel Hadinger, Sheila (Bunny) Nurse, Herbert O'Driscoll, Derek Osman, Flo Parker, Margaret Pollard, Audrey Quackenbush, Bill Rowell, Judith Rowell, Mike Sealey, Bruce Thomas, Mel Townley, Barbara Townley and any others on our hearts.

Attendance – 50 including the Chair. A quorum was declared

MINUTES:

Moved by Gil Shoesmith, **seconded** by Barry Lowe, that the Minutes of the February 25, 2024, Annual Vestry Meeting be adopted as circulated. **Carried.**

RECEPTION OF NON-FINANCIAL REPORTS:

The Chair asked if there were any questions regarding the reports.

Don Wilson referenced the St. Stephen's Wardens Report and advised that the name of Eric's wife, the person who assists with the garden at St. Stephen's, is Karen. Kathy is the name of the person who assisted with the resurrection of the garden beds. Lon noted the correction.

Moved by Don Campbell, **seconded** by Jackie Kolson, that all of the non-financial Reports be received as corrected. **Carried.**

OUTREACH - ST. MARY'S:

January	Rector's Discretionary Fund	July	General Outreach
February	Threshold Housing	August	Anglican Appeal
March	General Outreach	September	Saanich Peninsula Hospital & Healthcare Foundation - Chaplaincy
April	<i>Alongside Hope (formerly Primates World Relief and Development Fund)</i>	October	Rector's Discretionary Fund
May	Saanich Peninsula Lions Food Bank	November	South Island Centre for Counselling
June	ORCCA Dental Clinic	December	General Outreach

Moved by Ken Pedlow, **seconded** by Ian Stuart, that St. Mary's use the list above (as presented in the Annual Report) as the 2025 Monthly Outreach Designations. **Carried.**

OUTREACH - ST. STEPHEN'S:

Moved by Lynda Clifford, **seconded** by Don Wilson, that St. Stephen use the list below as the 2025 Monthly Outreach Designations. **Carried.**

January	Saanich Peninsula Lions Food Bank	July	Rector's Discretionary Fund
February	Saanich Peninsula Hospital & Healthcare Foundation - Chaplaincy	August	Victoria Humane Society
March	Rector's Discretionary Fund	September	Alongside Hope <i>(formerly Primates World Relief and Development Fund)</i>
April	General Outreach	October	Grief & Loss Lunch Program
May	South Island Centre for Counselling	November	Christmas Hampers
June	Anglican Appeal	December	General Outreach

Barb Baillie suggested a possible change regarding South Island Centre for Counselling and Lon indicated that it would be taken under advisement for 2026.

There was a question regarding the newly created Seminarian Fund and if it was time-limited. Lon indicated that he hoped it would be something that would be ongoing, "in perpetuity."

APPOINTMENTS:

The appointments for 2025 are as follows:

Rector's Wardens – Robert (Bob) Buchanan (St. Stephen) & Ken Pedlow (St. Mary)

Envelope Secretaries – Judi Clark for St. Mary & Lynda Clifford for St. Stephen

Parish Council Secretary – Leslie Pedlow

Financial Reviewers - Karen McColm for St. Mary, Don Wilson for St. Stephen

Parish Treasurer – Lynn Schumacher.

THE NOMINATING COMMITTEE REPORT:

Lon handed out thank you cards to those who were stepping away from their roles as Wardens or Parish Leadership Team Members.

The Nominating Committee was comprised of Bob Buchanan, Ken Pedlow & Ian Stuart.

Lon reiterated that the Leadership Team meets on the third Tuesday of each month.

The Parish is entitled to two representatives for the next Synod so each church will have one delegate.

Synod Reps:

Karen McColm (St. M), Don Wilson (St. S)

Ken Pedlow agreed to serve as the Alternate Synod Delegate. Although Alternate Synod Delegates do not have to sit on Council, it has been a pattern for the Parish to select Alternates from those already on Council.

In addition, the following names were put forward on behalf of the Nominating Committee. Lon addressed the vacancy in the position of St. Mary's People's Warden and noted that nominations for all elected positions would be accepted from the floor. He advised that if anyone felt so called to the People's Warden position, an appointment can be made later by Council and ratified by the Parish. There was a question regarding the duties of a Warden and the asker was advised to review the material in the display in the narthex that had been set up in the summer of 2024 that outlined the duties of all positions.

The Chair called three times for further nominations from the floor. There being none, the people below were acclaimed.

St. Mary's:

People's Warden – Vacant

Member-at-large – Lynn Fallan

Member-at-large – Becky Lowe

Member-at-large – Marcia McMenamie

Member-at-large – Ian Stuart

St. Stephen's:

People's Warden – Maria King

Member-at-large – Lynda Clifford

Member-at-large – Terry Hartley

Youth Representative - Jacob Shoesmith

The installation of officers will take place at the 9:00a.m and 11:15a.m. Services on March 2nd.

FINANCIAL REPORTS:

St. Stephen Cemetery Reports:

The report of the Cemetery Custodian was presented. Howie added a thank you to Mortimer's Monumental Works for their contribution to the Whims Memorial.

Ian Stuart drew attention to the Summary in the Annual Report outlining the 2024 Financials and the 2025 Budget. Ian thanked Lon Towstego and Howard Kolson for their diligent work.

David Cooper congratulated the Cemetery Board and the Custodian on the excellent progress and strides made on improvements to the Cemetery.

It was **moved** by Judi Clark, **seconded** by Barb Baillie that the Summary and 2025 Budget of St. Stephen Cemetery be adopted. **Carried**

The Financial Statements for the legal entity Parish of Central Saanich. Ken explained that this bank account serves as a flow through account for cheques or electronic deposits that are made payable to the legal entity. Karen McColm undertook the review of this set of books as well.

It was **moved** by Bob Buchanan, **seconded** by Gay Miller, that the 2024 Financial Statements of the Parish of Central Saanich be adopted. There were no questions submitted or asked. The motion **Carried**.

2024 Parish of Central Saanich Financial Report. Ken Pedlow, as Acting Treasurer, presented his report as written and reiterated that both Churches balanced their books but only with the assistance of a \$5,000 undesignated bequest at St. Mary's and a \$1,000 undesignated bequest and \$8,200 from the Contingency Reserve Fund at St. Stephen. He thanked everyone wholeheartedly for their generous support through the year but noted that we will need to continue to be diligent about Stewardship going forward.

St. Mary 2024 Financial Statements:

Ken Pedlow presented the statements with a brief recap noting that income exceeded budget due to generous giving, successful fundraisers and facilities use. Expenses were under budget.

Moved by Ken Pedlow, **seconded** by John McAllister, that St. Mary 2024 Financial Statements be adopted as presented in the Annual Report. **Carried**.

St. Mary 2025 Budget:

Ken Pedlow presented the draft 2025 Budget for St. Mary which projects a \$10,382 deficit.

Lynn Schumacher suggested that we could present statistics based on giving by dollar amounts which could show how increasing a bit with each offering, spread throughout the year, could be very beneficial and less painful than a one-time larger donation.

Lynn Fallan also mentioned that it would be a real achievement to give more to outreach from all of the hard work that we do on fundraising projects, instead of just ten percent of the Holly Fair proceeds.

There was a brief discussion on the pros and cons of the various electronic platforms and it was agreed that there would be more investigation on how to best proceed.

It was **Moved** by Greg Robinson, **seconded** by Ron Sewell that St. Mary 2025 Budget showing a projected deficit of \$10,382 be adopted as circulated. **Carried**.

St. Stephen Financial Statements:

Lynda Clifford presented the 2024 Financial Statement. She drew attention to the Balance Sheet and the figure showing in the Contingency Reserve Fund which is saved from previous appeals to reduce a deficit. She also noted that we are still trying to pay back the Church Restoration Fund for the cost of the restoration of the stained glass window.

Maria King asked about ways to increase income and Lon outlined possibilities, including possible rental of the office facilities at St. Stephen.

It was clarified that the Memorial Hall Fund is for the upkeep of the Hall and that the Grounds Maintenance Fund is for major grounds work.

It was **moved** by Lynda Clifford and **seconded** by Bob Buchanan, that the 2024 Financial Statements of St. Stephen be adopted as presented. **Carried**

St. Stephen 2025 Budget:

Lynda Clifford presented the 2025 budget showing a projected deficit of \$26,704. Lynda indicated that the same comments regarding the St. Mary's budget were pertinent. There were no questions or comments

It was **moved** by Lynda Clifford, **seconded** by Maria King, that the 2025 Budget for St. Stephen showing a projected deficit of \$26,704 be adopted as circulated. **Carried.**

Before moving to Other Business, Lynda expressed thanks, on behalf of the Parish, to Leslie Pedlow for her work on behalf of both churches and presented her with a floral tribute for which she expressed her gratitude.

OTHER BUSINESS

- a) Installation of Officers – opportunity at both services on March 2nd.
- b) David Cooper inquired if there are still Operations Committees in place. He was advised that both Operations Committees are active and are working well. These teams deal with the day to day finances and building and grounds issues.

Announcements – A reminder of Upcoming Events:

- a) Shrove Tuesday Pancake Supper – March 4, 6:00 p.m. at St. Mary. Sign up sheet in the narthex.
- b) Ash Wednesday Services – March 5, 10:00 a.m. at St. Mary & 4:00 p.m. at St. Stephen
- c) Saanichton Village Association Pasta Dinner – March 5, 6:00 p.m. at St. Mary – tickets available from Fresh Cup or Joe's Pharmacy.

Lon thanked Patricia Winters for her care and attention to the services at Legion Manor. It is noted that she has been unwell but hopes to be back with us soon.

It was suggested that Leadership review the meeting presentation next year.

Greg Robinson thanked everyone for their work and especially Lon for his care, compassion and leadership of our Parish and those in attendance responded with a round of applause.

Adjournment: John McAllister moved to adjourn at 1:05 p.m.

We closed the meeting by saying The Grace together.

The Ven. Dr. Lon Towstego, Chair

Here endeth the Minutes

INCUMBENT'S REPORT TO ANNUAL GENERAL MEETING INCLUDING CEMETERY REPORT



“The child grew and became strong, filled with wisdom, and the favour of God was upon him.” Luke 2:40.

**“Small in Numbers yet Mighty in Ministry”
The Parish of Central Saanich**

General

I am enjoying 2026 thus far and look forward to time of worship, fellowship, meals, prayer, and celebration with each of you. We celebrate good and happy times and walk with our precious Lord at times when we need to ask Him to take our hands and lead us home. I am honored to be with you and your families through all aspects of parish life.

Thank you so much for your radical generosity in supporting the Parish of Central Saanich in so many ways by Volunteerism, financial support, and offering of skills and talents. Our parish fund raisers and our sacrificial personal giving equip and empower us to do the work of the common life of the parish as we serve God.

Liturgy

We receive great feedback about our liturgy. The word liturgy means, “the work of the people.” What you are a part of on any Sunday, Wednesday, and at Festivals and Holy Times of the cycle does not merely happen. It is the result of an incredible team each doing their part. The team includes Altar Guild, Musicians and Singers, Flower Guild, Sides People, Lay Assistants, Students, Retired clergy associates, our Administrator Leslie, and sound technicians. Creative Liturgy with maximum lay involvement is my general guiding principle.

I offer thanks to Joanne Lambert and to Rachel Moss as they are such a key and vital part of our liturgical expression.

Seminarians and Postulants

One of the joys that we can experience in this Parish of Central Saanich is its gift of learning and teaching. I personally have an interest and call in these latter years of parish ministry to share my experience, strength and hope with people feeling called by God to ordained ministry and to Liturgical Lay Ministry.

Melanie Ihmels, Gary Moss, and Richard Routledge are each a blessing and we are fortunate to have them with us. They are each in various stages of their path. As you know Gary is now engaged as a postulant at St. John the Divine. I still work closely with Gary, and we consider him as from the Parish of Central Saanich.

I see all of you lay and ordained people as part of the teaching component of who we are. Thank-you also for your generous financial support through our Seminarians Fund as well.

Administration

I think that our administration within the parish has been strong in 2025. I give a huge thank-you to Leslie Pedlow, and to our wardens and treasurer for this. 2026 will be a year of transition. Please have patience with me and with the wardens of 2026 as we transition the role of Parish Administrator. There are at least three parishes and the Synod Offices that are seeking to hire Admin People. We may need to operate with an interim appointment followed by a formal hire. There is a process and again let us follow that and do pray for the process.

Pastoral Care

I am deeply involved with pastoral Care daily. Please keep in mind that this also impacts the person in the admin office in a variety of ways, no matter who that may be. This said and as we recently heard at the bishop's suppers several parishes are moving to a member's taking care of members' model. This is effective and is church at its best for sure.

I see and often marvel at how well we do this. Do keep three things in mind though: 1) You are part of a parish family so do try to use a team approach more than individual 2) Take good care of yourself as you help others. This means knowing when to pull back and when to seek help from me or others. 3) Do include me as possible. It is good for me to be in the loop. You can also ask people if it is ok to share with me. If you are doing pastoral care quite often then please speak to me about some training and about the Safe Church requirements. It is no longer as difficult as it was.

Prayer Chain and Prayers of People

Jackie Kolson did so well in coordinating our prayer chain and we certainly miss her in this and in so many other ways. Lynn Fallan has taken the role of coordinating on the short term, and I will meet with her and others to plan how we move forward with this Parish of Central Saanich initiative. Please E-mail Lynn at lynnfallan@shaw.ca with any requests to have someone or yourself, placed on the Prayer Chain.

If you want someone placed on the Prayers of the People, that are listed in the bulletin, so more public, please contact our Administration Office at admin@parishcs.ca

Prayer Shawls

I give thanks to God for the incredible ministry of knitting and then prayerfully handing our Prayer Shawls in the parish. Both St. Mary and St. Stephen are active in this. I have amazing stories of people's gratitude when they are on the receiving end of this ministry.

Cemetery Report

We had a year of transition in 2025 as Howard Kolson retired from the Custodian Role and Tracy Stubbs was hired as of September 16. Howie did a superb job of training Tracy and handing over the responsibly. Tracy was busy from day one and is doing an excellent job. We did fifteen Ash Interments and three full burials in 2025.

Our Committee meets quarterly and is a policy and oversight board as Tracy and I take care of the day-to-day responsibilities. We welcome new members Dawn Goodwin and John Beresford who join Bob Buchanan, Lynn Schumacher (treasurer), Lynda Clifford, and Peter Simpson. We give thanks to Logan McMenemy for his service to this committee. He did step down in late 2025.

For 2026 we have plans to move the Cemetery Office to what used to be the Admin office at St. Stephen. Bob Buchanan will work with Tracy on the coordination of that move. The goal/rationale is to make a much more comfortable setting for families and folk as they meet with us to plan for reserving space in our cemetery. When that is fully functional the board has budgeted to pay the Parish, through St. Stephen, a nominal rent for the office space to offset expenses.

In conclusion, I am optimistic that this year of transition will be good for the life of the parish. We are critical in the life of our region and in the Diocese of Islands and Inlets.

I am prayerful that God guide each of us in our roles and in our health and in our self-care.

I conclude with a prayer.

Respectfully submitted,
Lon Towstego+

A Prayer for Shelter and Shadow

-It is in the shelter of each other that people live.
-It is in the shadow of each other that people live.

We know that sometimes we are alone,
And sometimes we are in community.

Sometimes we are in shadow,
And sometimes we are surrounded by shelter.

Sometimes we feel like exiles-
in our land, in our languages, and in our bodies.
And sometimes we feel surrounded by welcome.

As we seek to be human together,
May we share the things that do not fade:
Generosity, truth telling, silence, respect, and love.
And may the power we share
be for the good of all.

We honor God, the source of this rich life.
And we honor each other, story-full and lovely.
Whether in our shadow or in our shelter,
May we live well
And fully
With each other.

Amen

From, "Daily Prayer with the Corrymeela Community" by Padraig O Tuama, Page 46

FROM THE DEACON'S DEN FOR THE AGM REPORT

I believe most may be aware, however for those who are not, early last October I was faced with a situation which caused me to question my future role in my work in the diaconate and with assisting liturgically in the Parish. Therefore, with the permission of Archdeacon Lon and subsequently Bishop Anna, I began an estimated three-month sabbatical for a period of concentrated discernment estimated to last until at least the end of the year at which time I would reassess my position and situation.

The purpose of this epistle is to publicly report that after much meditative time off; endless prayers; much contemplative study; constant interpretation of scriptures and receiving of requested 'signs, I have come to the undeniable confirmation that I will be continuing my diaconal work in our Parish.

Archdeacon Lon and I often refer to 'God's Positioning System' (G.P.S.) and believe me this divine guidance was fundamental and at the very core of arriving at this decision. One of my final confirmations came in the form of very sage advice from an obvious wise dear friend who mentored me at the very end of my decision making process with the following: "there are three basic ways God communicates with us: 1. By His Word (Scriptures); 2. Signs; and 3. Surprises, i.e. even Herod was used by God to reveal Jesus." Case closed: I am back! Praise the Lord and Glory to God.

Respectfully submitted,
The Rev. Gil D. Shoesmith, deacon

WARDENS' REPORTS

St. Mary

2025 has been a year where the operation of St Mary, within the context of our Parish of Central Saanich family, has seen worship and activity levels continue to be immensely positive and rewarding. I am constantly giving grateful thanks for the continued support of our parishioners with their time, talents, and financial contributions.

Worship services at 9:00 am on Sunday and the 10:00 am Wednesday Eucharist have been increasingly well attended throughout the year. Refreshment and fellowship time in Cooper Hall after the Sunday service has continued to be popular although it would be appreciated to have more parishioners play a role in hosting this activity. The regular Wednesday morning Bible Study has also been well supported. Many social and fund-raising activities have continued and are providing further support to the life of the parish although we may soon have to reassess some of them as our congregation finds the workload increasingly demanding. The parish continues to be very thankful for the leadership and hard work of our Incumbent, Lon, and appreciate the heavy responsibilities he also bears as our Regional Archdeacon. We have also noted his work in training and mentoring our postulants and seminarians in the parish and it has been a great blessing to have their presence and assistance with our worship and fellowship life. We also are very grateful for the support given to him in so many ways by our Associated Clergy and lay worship volunteers. Positive and energetic leaders and the active participation of so many parishioners in many aspects of worship preparation continue to strengthen our parish community.

The administrative and operational activities which support our worship program, and ever-expanding activity schedule, continue as required. The parish continues to acknowledge the arduous work and cheerful outlook exhibited by our Administrator, Leslie, and the effort she is putting into her parish-wide administrative responsibilities. The parish continues to be very pleased with our Church Musician, Joanne, and thank her for her music leadership during the year including her increasing role at St. Stephen. The parish is also grateful for the work of our new Treasurer, Lynn Schumacher. Thanks also to those parishioners who undertake the wide variety of tasks from Parish Council members to the Flower and Altar Guilds that are an essential component in the successful operation of our church and parish.

Reflecting on our 2025 year-end financial reporting, I am pleased to report that we have ended the year on a positive note as you will see in the financial statements. The surplus of \$3,681 was achieved without the usual end of year financial appeal and is the result of continuing expenditure restraint, wherever possible and increases in most income streams especially offerings, facilities use income and interest on our investments. It should, however, be noted that our significant under expenditure on some large exterior capital maintenance projects (steeple repairs and hall door upgrades) was a significant contributor to our positive financial picture and these expenditures will still need to be made in 2026. We continue to gratefully acknowledge and give thanks for the financial support of our parishioners in so many ways. We will continue to inform parishioners regularly throughout the course of the year regarding the parish financial situation in 2026 in a variety of ways and commend to all the importance of stewardship in the ongoing operation of our church.

Operational activities by your Warden continue ranging from operational and financial reporting to numerous entities as well as day-to-day building maintenance and property management issues which continually crop up as parish activities and use of our facilities continue to grow. I collaborate regularly with the Wardens of St. Stephen on parish-wide issues and there is a keen sense of teamwork at play. I am grateful for any volunteer assistance in completing maintenance and operational tasks, especially our resolute grounds maintenance crew of John Beresford and his brother Chris.

I was delighted to receive the following report from Irene Feir and thank her for her volunteer work:

The grocery store loyalty programmes continue to help us financially while costing us little in labour. From Thrifty Foods we retained \$2,992.00 and from Country Grocer, we received four \$50 gift cards. Thank you for supporting these programmes.

I remain very enthusiastic about the prospects for 2026 given some of the groundwork done last year. With the continued participation and cooperation of all our parishioners, staff, and clergy, we look forward to 2026 being a year of success and growth. We give heartfelt praise to God for all he is doing for us, and we trust that what we are doing to lift God up is received with welcome praise. Our spiritual work is more important than anything and will allow St. Mary and the Parish of Central Saanich to continue to be a positive contributor to the Christian community both locally and around the world.

On a personal note, I would like to thank the members of the parish who have assisted me in so many ways during the year, and I would ask that parishioners give serious consideration to filling the vacant People's Warden position as a way to share the workload and responsibility at St. Mary.

With Blessings to you all,
Respectfully Submitted
Ken Pedlow

St. Stephen

Gratitude is where we will begin again this year; we are so very grateful for those of you who have been so kind and continue with your financial support of our Church throughout the year. We have continued to put our trust in God to lead us through another year, and without a doubt he has carried us. We continue to be supported by our Diocese, and our leadership here in this parish. The year has certainly presented challenges, but we have been able to find workable solutions, and in so many cases you have stepped up to help.

We want to begin with the end of the year, by thanking all of you for your financial contributions. Fortunately, our income exceeded our expenses by \$3,753.73. We are grateful that we did not have to draw down from our Contingency Reserve Fund into the General Operating Account, which we had to do in 2024 when our deficit was \$8,095.00. We attribute this financial turnaround to a revival of new congregation members, increased giving by ongoing members, and a tightening of our expense budget. We are especially thankful for the support we received from the members of this church who are faithful with their giving, yet

they are seldom able to worship with us. All of them are in our prayers; we miss you and thank you so very much.

Looking forward to 2026, we will continue to work with our Church administration on the preparations of the weekly service bulletins. Leslie Pedlow has been a tremendous help with the bulletins, financials and Church administration.

Regarding the use of the Memorial Hall, the Wardens will maintain a phone and will regularly monitor the answering machine in the St. Stephen office. Both Tracy Stubbs, the Cemetery Custodian, and Lon have offices in the Memorial Hall. This year we are going to convert the Administration Office into the Cemetery Office, thereby creating a more welcoming environment for people seeking services from the Cemetery Custodian. It will also provide a healthier workspace for Tracy.

The Operations Committee holds regular meetings in the Hall boardroom, which is also available as a rental space. If there is a need to drop off mail, there is a secure mail slot in the Hall door. We request that you please not use the wooden mailbox that is outside the door.

We will continue to operate the two donation boxes which were installed outside in the parking lot three years ago. Both these boxes are emptied regularly and we collected \$2,441.35 in 2025. The Wardens will continue to run a fundraiser by collecting refundable bottles and containers. If you **return your bottles to any Return It bottle depot, please give them the Church number, which is 213.** This money will go to help recoup the cost of the repair work to the stained glass window in the Church.

Donations raised at the summer Community Party were also allocated to the stained-glass fundraiser account. We intend to continue to build the Church Restoration Fund back to where it was prior to the work being done.

St. Stephen has arranged to partner with Bannockburn Farm to host a Mother's Day Tea on the St. Stephen property. All funds raised from the sale of flowers and the Tea will be donated to our Church.

We will also continue to participate in the Country Grocer Save a Tape Program. Maria King will collect our grocery receipts and Diane Abbott will keep the account until the receipts reach \$5,000.00. Once they are turned in at the grocery store, we receive a \$50.00 gift card. These cards will be used for our Christmas Hamper Program.

St. Stephen will be using the Pet Memorial Garden to hold some Sunday outdoor services as it enables us to be close together outside. The trees provide shade and it is a wonderful worship space. The Animal Blessing Service will be held on October 4 this year with freewill offerings going to the Victoria Humane Society. We also generate revenue by selling Pet Memorial bricks at \$50.00 each, plus a freewill donation.

St. Stephen continues to take rentals for the Church, the Hall, the parking lot and the park. We have secured a few repeat rentals for this year. The Operations Committee will continue to look for rental opportunities; Lynda Clifford has agreed to manage rental bookings.

The Countryside Preschool will hopefully continue to operate out of the Memorial Hall for the 2026/2027 school year. Their rental income is a reliable source of income for St. Stephen, and they are enjoying their space in the Hall.

The Grief and Loss Group meets in Holy Trinity Church every Friday, and members of St. Stephen help to set up, prepare food, serve and clean up. They are welcoming new participants.

The men's breakfast group plans to meet regularly throughout the year with 15 to 25 men attending from St. Mary, St. Stephen and other congregations.

Our garden is extremely productive in the summer and fall months. Produce from the garden is donated every Thursday to the Food Bank or the distribution site at the Centennial Baptist Church across from Centennial Park in Saanichton. Special thanks to Don Wilson and his helpers for tending to the garden and this community support program.

Peter Simpson continues to be our chief maintenance custodian. Observing him cutting our park area with the tractor mower is a common sight. Peter also looks after a multitude of other maintenance issues at the St. Stephen site. He deserves his summer time off to go sailing.

The Janitorial Custodian job has been assigned to Patricia Bonham who took over the position from Blaine with Heron Janitorial Service. Blaine is cutting back on his contract work as he is approaching retirement. Patricia is a member of our congregation and was hired on a probationary contract until March 1, 2026. She has been doing a great job and will be considered for a one-year part-time employee contract in March.

This year St. Stephen will once again enjoy the organ and keyboard music provided by Joanne Lambert. She is scheduled to play the 1st, 2nd, 3rd and 5th Sunday services of each month. Rachel Moss, our talented guitarist and singer, is scheduled on the 4th Sunday of each month, along with the Praise Band.

Special services are held during the Easter Holy Week, including Ash Wednesday, Maundy Thursday, Good Friday and Easter Sunday. We continue to honor and commemorate these reverent times in our church year.

Our Christmas Eve service is always a special, holy time for St. Stephen. We are regularly blessed with many visitors and relatives. Thank you to all those who contribute to make this service such a wonderful occasion. The Christmas Day service is a combined Parish of Central Saanich Service at St. Mary Church in Saanichton.

Respectfully submitted,
Bob Buchanan and Mike Philip

PARISH STATISTICS 2025

Special Services		2022	2022		2023	2023		2024	2024		2025	2025
		SS	SM		SS	SM		SS	SM		SS	SM
Easter Day		63	63		40	58		29	62		55	63
Pentecost		30	31		30	38		27	50		40	48
2 nd Sunday in September		25	35		20	37		28	44		-	70*
Harvest Sunday		27	47		29	43		24	43		30	55
Christmas Eve		45	58		85	68		82	72		98	64
Christmas Day		-	34 *		-	44 *		-	23*			23*

Sacramental Rites	2022	2022		2023	2023		2024	2024		2025	2025
	SS	SM		SS	SM		SS	SM		SS	SM
# Baptized	2	3		1	0		0	1		1	0
# of Confirmed	0	0		0	0		0*	3*		0	0
# of Marriages	3	3		2	0		2	0		2	0
# of Memorials	17	7		13	3		20	3		16	2

* Combined SS and SM.

	2022	2022	2023	2023	2024	2024	2025	2025
	SS	SM	SS	SM	SS	SM	SS	SM
Population of Congregation over age 16	81	105	70	101	63	95	77	97
Identifiable Givers	75	n/a	81	89	58	97	84	81
Average Sunday Attendance	30	38	29	38	22	46	33	48
Average Weekly Attendance	32	45	30	50	34	61	51	61

Note: SS is St. Stephen, SM is St. Mary

OUTREACH

St. Mary

St. Mary's Church 2025 Outreach Report – December 2025

Client	Open. Bal. Jan. 1/25	Donations	Transfers In/Out of Gen. O/R	Disbursed/ Grant	Balance Dec. 31/25	Type
Rector's Discretionary Fund	0	1,024.00		*2,024.00	0	Parish
ORRCA Dental Clinic	0	653.00		653.00	0	Parish
Saanich Peninsula Hospital & Health Foundation	0	643.00		643.00	0	Parish
S. Island Centre/Counsel/Train	0	773.00		773.00	0	Diocese
Alongside Hope (PWRDF)	0	479.00		479.00	0	O'seas
Building Bridges (Christmas)	0	552.19	¹ 453.00	1,000.00	5.19	Parish
Threshold Housing Society	**250.00	673.00		**923.00	0	Diocese
Anglican Appeal	0	464.00		464.00	0	O'seas
Saanich Peninsula Lions Food Bank	0	275.00	¹ 650.00	925.00	0	Parish
Prayer Shawl Ministry	68.11	00		00	68.11	Parish
St. Matthew's Library	*1,000.00				0	Parish
General Use:	0	² 2,153.00	¹ 1,050.00	<i>as below</i>	0	
Legion #37 Poppy Fund				100.00		Parish
Cridge Centre for the Family				400.00		Diocese
Rainbow Kitchen				400.00		Diocese
Anglican Foundations				150.00		
TOTALS	⁴1,068.11	7,689 19	0	8,934.00	73.30	
St. Mary's Bursary	385.65		640.00 <i>(recycle \$)</i>	³ 1,044.76	-43.98	Parish
Lily Shields Bursary	0	1,000.00		1,000.00	0	Parish

1. From General Outreach.
2. Includes \$1,303 from donations and \$850 from Holly Fair Proceeds.
3. Includes \$1,000 Bursary plus presentation gifts to both bursary recipients.
4. Does not include the \$250 Threshold Housing Society cheque.

* \$1,000 transferred from St. Matthew's Library to the Rector's Discretionary Fund at the request of the donor as Library deemed ineligible by CRA.

**cheque stale dated/lost during postal strike. Voided & funds returned to category during the year.

NOTICE OF MOTION – ST. MARY

Moved by Ken Pedlow, **Seconded** by Karen McColm that the following be the 2026 Special Monthly Outreach Designations for St. Mary’s Church:

MONTH	DESIGNATION	DESCRIPTION
January	Rector’s Discretionary Fund	This is a dedicated fund under the Rector’s control and discretion which provides (but is not limited to) financial assistance to members of the parish and the wider community.
February	Threshold Housing	Threshold Housing Society works to prevent adult homelessness by providing safe housing, support services, and community to at-risk youth.
March	General Outreach	Monies donated for General Outreach are dedicated at the end of the year to be used for requests received during the year and to “top up” totals in monthly outreach designations.
April	Alongside Hope <i>(formerly PWRDF)</i>	We support the Anglican Church of Canada’s agency for sustainable development, relief, refugees, and global justice.
May	Saanich Peninsula Lions Food Bank	Donations in monetary form combined with an ongoing collection of staple foods and hygiene products allow us to help this non-profit, charitable organization support those in need on the Peninsula.
June	ORCCA Dental Clinic	ORCCA's purpose is to provide children and adolescents under 19 years of age from low-income families access to oral care in a not for profit setting.
July	General Outreach	See description for March.
August	Anglican Appeal	Donations support the mission work and ministry in Canada’s North and our church partners overseas.
September	Saanich Peninsula Hospital	Donations provide funding toward the Spiritual Health Practitioner (formerly Chaplaincy) program at the hospital.
October	Rector’s Discretionary Fund	This is a dedicated fund under the Rector’s control and discretion which provides (but is not limited to) financial assistance to members of the parish and the wider community.
November	Rainbow Kitchen	Rainbow Kitchen is a hub for food security programming in the Capital Regional District providing free hot meals and facilitating food sharing to anyone in need.
December	General Outreach	See description for March

ST. STEPHEN'S CHURCH 2025 OUTREACH REPORT – DECEMBER 2025

Client	Open. Bal. Jan. 1/25	Donations	Disbursed/ Grant	Balance Dec. 31/25	Type
Christmas Hampers	0	175.00	175.00	0	
Saanich Peninsula Lions Food Bank	0	340.00	340.00	0	Parish
Grief & Support Lunch	109.04	50.00	159.04	0	Parish
Rector's Discretionary Fund	0	3,720.00	3,720.00	0	Parish
Victoria Humane Society	0	240.00	240.00	0	Diocese
South Island Counselling	0	50.00	50.00	0	Diocese
Youth for Christ Blue Bus	0	150.00	150.00	0	Diocese
Alongside Hope (PWRDF)	0	140.00	140.00	0	O'seas
Anglican Appeal – Church of the North	0	150.00	150.00	0	O'seas
Prayer Shawl Ministry	518.03	20.00	506.66	31.37	all
General Outreach	31.82	¹ 3,570.00	3,474.72	127.10	Parish
TOTALS	658.89	8,605.00	9,105.42	158.47	

¹ includes \$3,160 for the Seminarian Support Fund



Alongside Hope



**SAANICH
PENINSULA**
LIONS FOOD BANK



THRESHOLD
HOUSING SOCIETY



NOTICE OF MOTION – ST. STEPHEN

Moved by Bob Buchanan, **Seconded** by Lynda Clifford that the following be the 2026 Special Monthly Outreach Designations for St. Stephen’s Church:

MONTH	DESIGNATION	DESCRIPTION
January	Saanich Peninsula Lions Food Bank	Donations in monetary form combined with an ongoing collection of staple foods and hygiene products allow us to help this non-profit, charitable organization support those in need on the Peninsula.
February	Saanich Peninsula Health/Hospital Foundation	Donations provide funding toward the Spiritual Health Practitioner (formerly Chaplaincy) program at the hospital.
March	Rector’s Discretionary Fund	This is a dedicated fund under the Rector’s control and discretion which provides (but is not limited to) financial assistance to members of the parish and the wider community.
April	General Outreach	Monies donated for General Outreach are dedicated at the end of the year to be used for requests received during the year and to “top up” totals in monthly outreach designations.
May	Blue Bus Ministry	Our donations help fund programs and staffing at this non-profit counselling and training agency which is funded solely through donations, fees, and grants.
June	Anglican Appeal	Donations support the mission work and ministry in Canada’s North and our church partners overseas.
July	Rector’s Discretionary Fund	See description for March
August	Victoria Humane Society	Rescues dogs and cats, and sometimes other small animals. The costs incurred are significant, from arranging transportation for the animals out of remote communities and into our care, to emergency medical bills to save animals lives, to spay and neuter costs, vaccinations, hospitalizations, medications and on-going food costs and incidentals. Month coincides with our Blessing of the Animals Service.
September	Alongside Hope <i>(formerly PWRDF)</i>	We support the Anglican Church of Canada’s agency for sustainable development, relief, refugees, and global justice.
October	Justice Van Society	Mobile outreach services providing food, clothing, supplies, and care directly to the unhoused people of Victoria.
November	Christmas Hampers	To provide grocery store gift cards to local families in need.
December	General Outreach	See description for April

NOMINATION REPORT FOR PARISH LEADERSHIP TEAM

FEBRUARY 14, 2026

New nominations:

Marcia McMenamie, Warden (SM)
Mike Philip, Warden (SS)
Sharryl Pearce, Member at Large

Appointments accepted:

Melanie Ihmels, Recording Secretary (Voice but no vote)
Bob Buchanon, Appointed Warden
Ken Pedlow, Appointed Warden
Lynn Schumacher, Parish Treasurer

People continuing to serve:

Lynda Clifford (as Council Member/Alternate Synod Delegate)
Terry Hartley
Lynn Fallan
Becky Lowe
Karen McColm, Synod Delegate
Gil Shoesmith
Don Wilson, Synod Delegate
Jacob Shoesmith (No attendance expectation until Synod)

Nominations from the floor are welcome.

ST. STEPHEN CEMETERY 2025 FINANCIAL STATEMENTS

Balance Sheet

St. Stephen's Cemetery
As of December 31, 2025

Distribution account	Total
Assets	
Current Assets	
Cash and Cash Equivalent	
1000 CASH	
1005 Petty Cash	\$0.00
1010 Coast Capital Chequing Account	\$139,749.39
Total for 1000 CASH	\$139,749.39
12000 Undeposited Funds	\$1,842.98
Total for Cash and Cash Equivalent	\$141,592.37
Accounts Receivable (A/R)	
1410 Accounts Receivable	\$0.00
Total for Accounts Receivable (A/R)	\$0.00
1200 INVESTMENTS	
1205 General Funds Reserves	
1210 GIC-702 (04-22) -Coast Capital	\$0.00
1220 GIC-703 (08-22) -Coast Capital	\$0.00
1230 GIC-704 (09-23) -Coast Capital	\$0.00
1240 GIC-701 (2-20) -Coast Capital	\$0.00
Total for 1205 General Funds Reserves	\$0.00
1245 Coast Capital - 6/15	\$0.00
1250 Perpetual Care Funds	
1251 CTF -Esther Galbraith Fund	\$90,717.97
1252 CTF Market Value Variation	\$39,127.00
Total for 1251 CTF -Esther Galbraith Fund	\$129,844.97
1255 CTF -Perpetual Care Fund	\$50,000.00
1256 Market Value Fluctuation of CTF	\$615.00
Total for 1255 CTF -Perpetual Care Fund	\$50,615.00
1258 20 % Perpetual Reservations	\$5,230.00
Total for 1250 Perpetual Care Funds	\$185,689.97
1260 TD Canada Trust GIC	\$0.00
1270 New CTF 2023 Surplus Investment	\$10,000.00

1/2

Wednesday, February 04, 2026 09:56 AM GMT-08:00

Balance Sheet
St. Stephen's Cemetery
As of December 31, 2025

Distribution account	Total
Total for 1200 INVESTMENTS	\$195,689.97
1460 GST -Refundable	\$191.44
1800 Capital Assets	\$40,000.00
1850 Custodian Computer (2020)	\$467.93
Total for 1800 Capital Assets	\$40,467.93
Total for Current Assets	\$377,941.71
Total for Assets	\$377,941.71
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
2000 Accounts Payable	\$0.00
2100 Internal Payables	\$0.00
2200 Suppliers Payables	\$0.00
Total for 2000 Accounts Payable	\$0.00
Total for Accounts Payable (A/P)	\$0.00
2500 Liability for 20% Perpetual Car	\$23,630.00
25500 GST/HST Payable	\$0.00
Total for Current Liabilities	\$23,630.00
Total for Liabilities	\$23,630.00
Equity	
30000 Opening Bal Equity	\$228,034.17
32150 Unrealized Gain/Loss	\$39,742.00
32000 Retained Earning (Net)	\$72,786.40
Profit for the year	\$13,749.14
Total for Equity	\$354,311.71
Total for Liabilities and Equity	\$377,941.71

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Wednesday, February 04, 2026 09:56 AM GMT-08:00

Profit and Loss
St. Stephen's Cemetery
January-December, 2025

Distribution account	Total
Income	
4000 OPERATING INCOME	
4100 Gifts and Support	
4125 Gift Through Parish or Churches	\$319.38
4130 Donations - General	\$1,200.00
4135 Memorial Garden Fees	\$500.00
Total for 4100 Gifts and Support	\$2,019.38
4200 Interments	
4230 Plot Opening/Closing Fees	\$6,500.00
Total for 4200 Interments	\$6,500.00
4300 Reservations	
4310 Burial Plot Reservations	\$15,600.00
4320 Cremation Plot Reservations	\$4,600.00
4330 Ash Containers	\$250.00
4340 (20%) Perpetual Funds Reserve	\$5,050.00
Total for 4300 Reservations	\$25,500.00
4400 Investment Income	
4440 Interest	\$7,324.04
Total for 4400 Investment Income	\$7,324.04
Total for 4000 OPERATING INCOME	\$41,343.42
Total for Income	\$41,343.42
Gross Profit	\$41,343.42
Expenses	
5000 General Expenses	
5200 Operations	
5245 Maintenance	\$7,354.68
5250 Plot Opening/Closing Costs	\$1,375.00
5255 Reservation Refunds	\$1,200.00
Total for 5200 Operations	\$9,929.68
5300 Administration	
5310 Data Base Project	\$750.55

1/2

Accrual Basis Wednesday, February 04, 2026 09:57 AM GMT-08:00

Profit and Loss

St. Stephen's Cemetery
January-December, 2025

Distribution account	Total
5315 Bookkeeping	\$1,165.12
5340 Custodian Salary/Benefits	\$15,748.93
Total for 5300 Administration	\$17,664.60
Total for 5000 General Expenses	\$27,594.28
Total for Expenses	\$27,594.28
Profit	\$13,749.14

PARISH OF CENTRAL SAANICH 2025 FINANCIAL STATEMENTS

Following are the financial Statements as of December 31, 2025, for the Anglican Parish of Central Saanich in the Diocese of British Columbia. This account is used primarily as a flow-through of funds received from the Tithe.ly website donate feature or from the churches to each other when either receives a cheque intended for them but is made out to the Parish of Central Saanich. This is not uncommon because it is the Parish of Central Saanich that is the legal entity, and the churches are not legal entities.

Balance Sheet

Parish of Central Saanich
As of December 31, 2025

Distribution account	Total
<hr/>	
Assets	
Current Assets	
Cash and Cash Equivalent	
1005 Angl. Parish of Central Saanich	-\$871.64
1010 APCS - General	\$3,439.67
Total for 1005 Angl. Parish of Central Saanich	\$2,568.03
Total for Cash and Cash Equivalent	\$2,568.03
Accounts Receivable (A/R)	
1400 GST Receivable	\$0.00
Total for Accounts Receivable (A/R)	\$0.00
Total for Current Assets	\$2,568.03
Total for Assets	\$2,568.03
<hr/>	
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
20000 Accounts Payable	\$0.00
Total for Accounts Payable (A/P)	\$0.00
25500 GST/HST Payable	\$0.00
Total for Current Liabilities	\$0.00
Total for Liabilities	\$0.00
Equity	
32001 *Retained Earnings	\$2,219.68
Profit for the year	\$348.35
Total for Equity	\$2,568.03
Total for Liabilities and Equity	\$2,568.03

Profit and Loss
Parish of Central Saanich
January-December, 2025

Distribution account	Total
Income	
4000 Income	
4110 Income - St. Mary's	\$3,515.62
4120 Income - St. Stephen's	\$18,380.38
4135 Income - Cemetery/Memorials	\$119.38
4150 Income - Men's Breakfasts	\$364.90
Total for 4000 Income	\$22,380.28
Total for Income	\$22,380.28
Gross Profit	\$22,380.28
Expenses	
5000 Expenditures - General	
5010 Expenses - St. Mary's	\$3,531.17
5015 Fundraising Expenses - St. Mary	\$6.98
Total for 5010 Expenses - St. Mary's	\$3,538.15
5020 Expenses - St. Stephen's	\$18,201.82
5025 Fundraising Expense-St. Stephen	\$10.06
Total for 5020 Expenses - St. Stephen's	\$18,211.88
5035 Expenses - Cemetery/Memorials	\$119.38
5050 Expenses - Men's Breakfasts	\$162.52
Total for 5000 Expenditures - General	\$22,031.93
Total for Expenses	\$22,031.93
Profit	\$348.35

1/1

Accrual Basis Thursday, February 05, 2026 12:37 PM GMT-08:00

PARISH OF CENTRAL SAANICH TREASURER'S REPORT 2025

At the end of my first year as Treasurer, I would like to thank Ken Pedlow for his help with St Mary's finances and Bob Buchanan and Lynda Clifford for their help with St. Stephen's. Also, Leslie Pedlow has been a great source of background and reports information this year.

Both churches have an Operations Committee which helps each year with the upcoming year's budget numbers among many other tasks. It has been a positive learning experience for me as I got to know the workings of both churches.

Regular donors are key to keeping our churches financially viable and we appreciate all those who can contribute on a regular basis. Many of our donors use electronic giving or donate through Canada Helps via the website which is appreciated as it helps with planning. We will be offering some additional ways which visitors especially will be able to donate through 2026.

Thank you to all the volunteers who helped with fundraisers in our Parish. They seem to be a necessary source of income from the community.

St Mary's 2025 financial year and 2026 Budget

The good news for 2025 is that St Mary's ended the year with a surplus of \$3,681. The main reason for the surplus is unfinished Maintenance work which will be completed in early 2026. The surplus will be applied to those 2026 costs.

After much deliberation in the final 2025 Operation Committee meeting, Ken Pedlow was able to pull together a 2026 Draft Budget. The 2026 income forecast reflects an expectation of the financial support from people who regularly attend for church services continuing and even increasing somewhat. St. Mary's also has groups who continue to rent space from the church and other community support is represented in attendance at St Mary's many fundraisers.

The expenses side of the ledger has increased in some areas because, just like our personal expenses, many things are costing more. We will be looking at some of our contracted expenses this year to see if they can be reduced.

St Stephen's financial year and 2026 Budget

The St Stephen's Operations Committee also had a busy fall which included 2026 Budget planning. I was very grateful to learn more about St Stephen's and for the help I received to plan the 2026 Budget.

On the Income side, St Stephen's met or exceeded the 2025 Budget amounts. St Stephen's church also had a surplus at year end which will be put in the Deficit Reduction account.

St Stephen's has a preschool which has operated on the church property for several decades. As well as serving the community, the preschool provides a good income. In 2026, there will be a pleasant new office for the Cemetery staff person in the basement of the Parish Hall. The church will receive rent for the office from the St Stephen's Cemetery. Community members and visitors to the area continue to donate through the donation boxes on the property.

Good news on the Expenses side of the Budget is that Warden Bob Buchanan is in the process of negotiating a new contract with Shaw which will reduce the telephone and internet costs considerably as indicated on the Draft Budget sheet. There is also an increase in expenses at St Stephen's which is expected as most costs are increasing.

I look forward to discussing the Parish 2026 Budgets with those interested on February 14 at 10 a.m. at St Mary's.

Respectfully submitted by
Lynn Schumacher, Treasurer

ST. MARY'S DECEMBER 2025 FINANCIAL REVIEW

St. Mary's December 2025 Financial Review

ITEM	Actual To	% To Budget Target=100%	2025 BUDGET	REMARKS 2025 Budget to 2025 Actuals
	31-Dec			
INCOME				
REGULAR OFFERINGS	\$116,141.24	101.0%	\$115,000	
OPEN OFFERING	\$2,503.83	125.2%	\$2,000	
FESTIVAL	\$12,940.00	99.5%	\$13,000	
HALL /FACILITIES USE	\$20,435.00	107.6%	\$19,000	
WEDDINGS/ FUNERALS	\$800.00	53.3%	\$1,500	
INTEREST	\$3,414.96	75.9%	\$4,500	
INCOME FROM HOLLY FAIR	\$8,250.00	97.1%	\$8,500	
PARISH SPRING THRIFT SALE	\$3,500.00	100.0%	\$3,500	
SPECIFIC DONATIONS	\$204.68	0.0%	\$0	
NEW BEQUESTS	\$0.00	0.0%	\$0	
DEFICIT ELIMINATION APPEALS	\$100.00	0.0%	\$0	
OTHER	\$1,440.00	288.0%	\$500	Fall Feast Fundraiser
TOTAL REVENUE	\$169,729.71	101.3%	\$167,500	
DISBURSEMENTS				
STIPEND/BENEFITS - RECTOR	\$58,283.40	104.0%	\$56,041	\$3,905 23 & 24 CPP adjustment included
RELIEF CLERGY & OTHER CLERGY	\$875.00	40.7%	\$2,150	
CHURCH MUSICIAN	\$17,167.34	101.0%	\$17,000	
RELIEF MUSICIAN	\$300.00	40.0%	\$750	
ADMIN. ASST/BOOKKEEPER	\$24,504.96	88.9%	\$27,565	
DIOCESAN ASSESSMENT	\$24,306.00	100.0%	\$24,306	
CHRISTIAN EDUCATION	\$214.65	71.6%	\$300	
DIACONATE PROFESS DEVELOPMENT	\$0.00	0.0%	\$1,000	
CLERGY CONFERENCES	\$336.68	44.9%	\$750	
MUSIC MINISTRY	\$782.85	87.0%	\$900	
SANCTUARY SUPPLIES	\$422.60	84.5%	\$500	
ADVERTISING	\$257.85	34.4%	\$750	
INSURANCE	\$10,375.00	108.5%	\$9,560	
PHOTOCOPY	\$3,170.65	90.6%	\$3,500	
POSTAGE	\$124.85	83.2%	\$150	
STATIONERY	\$916.77	122.2%	\$750	
COMPUTER EXPENSES	\$1,336.26	89.1%	\$1,500	
MAINTENANCE - GENERAL	\$2,986.68	29.9%	\$10,000	
MAINTENANCE - CLEANING CONTRACT	\$4,305.00	97.8%	\$4,400	
MAINTENANCE - CLEANING SUPPLIES	\$393.47	78.7%	\$500	
MAINTENANCE - GARDENING	\$190.83	38.2%	\$500	
GARBAGE	\$543.81	103.6%	\$525	
HYDRO	\$8,356.08	102.4%	\$8,160	
WEBSITE SUPPORT/Online licenses	\$121.16	16.2%	\$750	
COMMUNICATIONS (Internet/Telephone)	\$4,512.85	103.7%	\$4,350	
WATER/SEWER	\$1,088.47	117.7%	\$925	
OTHER	\$175.27	70.1%	\$250	Incl. fundraising / payroll variances
BANK CHARGES & RECONCILIATIONS	\$0.00	0.0%	\$50	
TRANSFER TO MEMORIAL ACCOUNT	\$0.00		\$0	
TOTAL EXPENDITURES	\$166,048.48	93.3%	\$177,882	
OPERATING SURPLUS/DEFICIT	\$3,681.23	-35.5%	-\$10,382	

Balance Sheet

St. Mary's Anglican Church
As of December 31, 2025

Distribution account	Total
Assets	
Current Assets	
Cash and Cash Equivalent	
1005 Consolidated Bank Account	
1010 General Operating Account	\$23,685.48
1110 St. Mary's Church Events	\$4,223.15
1210 St. Mary's Memorial Operating	\$66,104.25
Total for 1005 Consolidated Bank Account	\$94,012.88
1500 Investments	
1510 St Mary, Saanichton CTF Investm	\$100,000.00
Total for 1500 Investments	\$100,000.00
Total for Cash and Cash Equivalent	\$194,012.88
Accounts Receivable (A/R)	
1400 GST Receivable	\$1,946.52
Total for Accounts Receivable (A/R)	\$1,946.52
Total for Current Assets	\$195,959.40
Total for Assets	\$195,959.40
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
2000 Accounts Payable - General	\$0.00
2100 Accounts Payable - Church Event	\$0.00
Total for Accounts Payable (A/P)	\$0.00
25500 GST/HST Payable	\$0.00
Total for Current Liabilities	\$0.00
Non-current Liabilities	
3100 Current Special Ministries - CE	
3110 Church Events - Altar Fund	\$1,523.53
3120 Church Events - Flower	\$2,813.33
3130 Church Events - Holly Fair	

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Wednesday, February 04, 2026 10:54 AM GMT-08:00

Balance Sheet

St. Mary's Anglican Church
As of December 31, 2025

Distribution account	Total
3131 Church Events - Holly Fair Sale	\$591.97
3135 Church Events - Holly Fair Don	\$0.00
Total for 3130 Church Events - Holly Fair	\$591.97
3140 Church Events - Music Festival	\$0.00
3150 Church Events - General	\$142.15
3160 Church Events - Church Sales	\$134.04
3170 Church Events - Social Fund	\$254.78
3180 Church Events - Wine Fest	\$0.00
3190 Church Events- Recycle Refunds	\$513.50
Total for 3100 Current Special Ministries - CE	\$5,973.30
3400 Outreach Funds	
3410 Outreach - Rector's Discretion	\$0.00
3415 Outreach-Threshold Housing	\$0.00
3420 Outreach-ORRCA Dental Clinic	\$0.00
3440 Outreach-General Use	\$0.00
3460 Outreach-Saan. Pen. Hospital	\$0.00
3470 Outreach-South Island Counsellors	\$0.00
3480 Outreach-Alongside Hope (PWRDF)	\$0.00
3490 Outreach-Christmas Hampers	\$0.00
3496 Outreach - Building Bridges	\$5.19
Total for 3490 Outreach-Christmas Hampers	\$5.19
3491 Outreach-Anglican Appeal	\$0.00
3492 Outreach-S. P. Lions Food Bank	\$0.00
3493 Prayer Shawl Ministry	\$68.11
3495 Outreach-St. Matthews Library	\$0.00
3499 St. Matthew's Library 2017	\$0.00
Total for 3495 Outreach-St. Matthews Library	\$0.00
Total for 3400 Outreach Funds	\$73.30
3500 Deferred Sp. Ministries - Mem.	
3510 Memorial-General	\$17,390.01
3515 Memorial - Deficit Reserves	\$780.00

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Wednesday, February 04, 2026 10:54 AM GMT-08:00

Balance Sheet

St. Mary's Anglican Church
As of December 31, 2025

Distribution account	Total
3520 Memorial- Thrifty's	\$4,773.90
3530 Memorial-Bequests	\$10,000.00
3535 Memorial - Seminarian Support	\$9.00
3540 Memorial-Bursary - St. Mary's	-\$43.98
3545 Memorial-Bursary-Lily Shields	\$0.00
3560 Memorial-Guild	\$1,715.84
3570 Memorial-Ron Smith Legacy	\$4,086.97
3585 Memorial - Hall Lighting	\$0.00
3590 Memorial-Sound/Video	\$1,420.00
Total for 3500 Deferred Sp. Ministries - Mem.	\$40,131.74
Total for Non-current Liabilities	\$46,178.34
Total for Liabilities	\$46,178.34
Equity	
3900 Opening Balance Equity-General	\$246.16
3910 Retained Earnings-General	\$4,951.93
3920 Retained Earnings-Church Events	\$6,515.82
3930 Retained Earnings-Memorial Acct	\$116,801.95
32000 Retained Earnings	\$17,583.97
Profit for the year	\$3,681.23
Total for Equity	\$149,781.06
Total for Liabilities and Equity	\$195,959.40

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Wednesday, February 04, 2026 10:54 AM GMT-08:00

Profit and Loss
St. Mary's Anglican Church
January-December, 2025

Distribution account	Total
Income	
4000 INCOME - General	
4100 Offering Income	
4110 Offering-Open Offering	\$2,503.83
4120 Offering-Weekly	\$116,141.24
4130 Offering - Festivals	
4131 Offering-Festival-Easter	\$3,390.00
4132 Offering-Festival-Thanksgiving	\$2,770.00
4133 Offering - Festival-Christmas	\$6,780.00
Total for 4130 Offering - Festivals	\$12,940.00
Total for 4100 Offering Income	\$131,585.07
4200 Income-Deficit Reduction	\$100.00
4300 General Income	
4310 General Income-Wed/Funeral	\$800.00
4320 General Income-Specific Don.	\$204.68
4330 General Income-Facilities Use	\$20,435.00
4340 General Income - Interest	\$3,414.96
4360 General Income-Other	\$0.00
Total for 4300 General Income	\$24,854.64
4400 Transfers IN-General	
4410 Transfer IN-CE-Holly Fair	\$8,250.00
4420 Transfer IN-CE-Church Sales	\$3,500.00
4430 Transfer IN-CE-Other	\$1,440.00
Total for 4400 Transfers IN-General	\$13,190.00
Total for 4000 INCOME - General	\$169,729.71
Total for Income	\$169,729.71
Gross Profit	\$169,729.71
Expenses	
5000 EXPENDITURES - General	
5100 Wages & Benefits - General	
5110 Salary/Benefits - Rector	\$58,283.40

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Accrual Basis Thursday, February 05, 2026 12:44 PM GMT-08:00

Profit and Loss

St. Mary's Anglican Church
January-December, 2025

Distribution account	Total
5120 Salary/Benefits-Music Director	\$17,167.34
5130 Salary/Benefits-Admin./Bookkeep.	\$24,504.96
5140 Relief Clergy/Other Clergy	\$875.00
5150 Relief Musician	\$300.00
5180 Salaries - Payroll Variances	\$0.00
Total for 5100 Wages & Benefits - General	\$101,130.70
5300 Expenditures - Admin - General	
5310 Website/Electronic. Media	\$121.16
5320 Postage	\$124.85
5330 Stationery Expenses	
5331 Stationery - General	\$916.77
5332 Stationery - Computer Expenses	\$1,336.26
Total for 5330 Stationery Expenses	\$2,253.03
5340 Photocopier - General	\$3,170.65
5350 Insurance	\$10,375.00
5360 Diocesan Assessment	\$24,306.00
5370 Advertising	\$257.85
5380 Fundraising Expenses	\$134.25
Total for 5300 Expenditures - Admin - General	\$40,742.79
5400 Expenditures-Ministries-General	
5410 Music	\$782.85
5420 Sanctuary	\$422.60
5430 Christian Education	\$214.65
5440 Conferences	\$336.68
Total for 5400 Expenditures-Ministries-General	\$1,756.78
5500 Expenditures-Maintenance-Gener.	
5510 General Maintenance	\$2,986.68
5520 Cleaning-General	
5521 Cleaning-Contract	\$4,305.00
5522 Cleaning-Supplies	\$393.47
Total for 5520 Cleaning-General	\$4,698.47

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Accrual Basis Thursday, February 05, 2026 12:44 PM GMT-08:00

Profit and Loss

St. Mary's Anglican Church
January-December, 2025

Distribution account	Total
5530 Grounds and Equipment	\$190.83
Total for 5500 Expenditures-Maintenance-Gener.	\$7,875.98
5600 Expenditures-Utilities-General	
5610 Water/Sewer	\$1,088.47
5620 Hydro	\$8,356.08
5640 Communications (Internet/phone)	\$4,512.85
5660 Garbage Disposal	\$543.81
Total for 5600 Expenditures-Utilities-General	\$14,501.21
5800 Miscellaneous Expenses-General	\$41.02
Total for 5000 EXPENDITURES - General	\$166,048.48
Total for Expenses	\$166,048.48
Profit	\$3,681.23

As requested, I have examined the 2025 Financial records of the Parish of Central Saanich Account and of St. Mary's Church General Operating Account and have found the records accurately reflect the transactions for the year. I am confident that the Wardens, Treasurer and the Parish Administrator/Bookkeeper have performed their duties and provided excellent financial control over the administration of these two entities. It has been a pleasure to do this review for the past 11 years and I wish the new team every success.



Karen McColm
February 4, 2026

ST. MARY DRAFT BUDGET 2026

St. Mary's Draft 2026 Budget (Final)				
ITEM	Dec-25	2025	2026	
	Actuals	Budget	Budget	2026 Budget Remarks
INCOME				
REGULAR OFFERINGS	\$116,141.24	\$115,000	\$119,000	Modest budget increase
OPEN OFFERING	\$2,503.83	\$2,000	\$2,500	Increased to reflect 2025 actual
FESTIVAL	\$12,940.00	\$13,000	\$13,000	No change
HALL /FACILITIES USE	\$20,435.00	\$19,000	\$19,000	No change. Parking lease ends in August.
WEDDINGS/ FUNERALS	\$800.00	\$1,500	\$1,000	Reduced to reflect 2025 actual
INTEREST	\$3,414.96	\$4,500	\$4,000	Reduced to reflect 2025 actual
INCOME FROM HOLLY FAIR	\$8,250.00	\$8,500	\$8,000	Reduced to reflect 2025 actual
PARISH THRIFT SALE (SPRING)	\$ 3,500.00	\$3,500	\$3,500	No change
SPECIFIC DONATIONS	\$204.68	\$0	\$200	Increased to reflect 2025 trend
NEW BEQUESTS	\$0	\$0	\$0	
DEFICIT ELIMINATION APPEALS	\$100.00	\$0	\$0	
OTHER	\$1,440.00	\$500	\$1,500	Increased to reflect 2025 trend. Fall Feast.
TOTAL REVENUE	\$169,729.71	\$167,500	\$171,700	
DISBURSEMENTS				
STIPEND/BENEFITS - RECTOR	58,283.40	\$56,041	\$59,062	50% of Diocesan costing sheet + \$2,000 for CPP 2025 adjustment
RELIEF CLERGY & OTHER CLERGY	\$875.00	\$2,150	\$2,150	No change
CHURCH MUSICIAN	\$17,167.34	\$17,000	\$20,037	Increased hours and 2% rate increase as per Diocese
RELIEF MUSICIAN	\$300.00	\$750	\$750	No change
ADMIN. ASST/BOOKKEEPER	\$24,504.96	\$27,565	\$28,112	2% increase over 2025 budget as per Diocese recommendation
DIOCESAN ASSESSMENT	\$24,306.00	\$24,306	\$26,707	2026 apportionment from the Diocese
CHRISTIAN EDUCATION	\$214.65	\$300	\$300	No change
DIACONATE PROFESSIONAL DEVELOPMENT	\$0	\$1,000	\$500	Reduced to reflect 2025 actual
CLERGY CONFERENCES	\$336.68	\$750	\$750	No change
MUSIC MINISTRY	\$782.85	\$900	\$900	No change
SANCTUARY SUPPLIES	\$422.60	\$500	\$500	No change
ADVERTISING	\$257.85	\$750	\$300	Reduced to reflect 2025 actual
INSURANCE	\$10,375.00	\$9,560	\$11,620	12% increase on 2025 actual as per Diocesan recommendation
PHOTOCOPY	\$3,170.65	\$3,500	\$3,200	Decrease to reflect 2025 actual/ ratio of SM to SS costs under review
POSTAGE	\$124.85	\$150	\$150	No change
STATIONERY	\$916.77	\$750	\$1,000	Increase to reflect 2025 actual
COMPUTER EXPENSES	\$1,336.26	\$1,500	\$250	Decrease to reflect 2025 actual & no computer purchase
MAINTENANCE - GENERAL	\$2,986.68	\$10,000	\$10,000	Will need to do projects in 2026 not done in 2025
MAINTENANCE - CLEANING CONTRACT	\$4,305.00	\$4,400	\$4,488	2% increase to budget as per Diocesan recommendation
MAINTENANCE - CLEANING SUPPLIES	\$393.47	\$500	\$500	No change
MAINTENANCE - GARDENING	\$190.83	\$500	\$250	Reduced to reflect 2025 actual
GARBAGE	\$543.81	\$525	\$550	Increase to reflect 2025 actual
HYDRO	\$8,356.08	\$8,160	\$8,640	\$720/mth x 12 as per Hydro email
WEBSITE SUPPORT/Online Licenses	\$121.16	\$750	\$300	Reduced to reflect 2025 actual
COMMUNICATIONS (Internet/telephone)	\$4,512.85	\$4,350	\$4,500	Increase to reflect 2025 actual but costs under review
WATER/SEWER	\$1,088.47	\$925	\$1,100	Increase to reflect 2025 actual
OTHER	\$175.27	\$250	\$250	No change
BANK CHARGES & RECONCILIATIONS	\$0.00	\$50	\$50	No change
TOTAL EXPENDITURES	\$166,048.48	\$177,882	\$186,916	
OPERATING SURPLUS/DEFICIT	\$3,681.23	-\$10,382	-\$15,216	

ST. STEPHEN 2025 FINANCIAL STATEMENTS

Balance Sheet

Stephen's Anglican Church
As of December 31, 2025

Distribution account	Total
Assets	
Current Assets	
Cash and Cash Equivalent	
1000 Consolidated Bank	
1005 Petty Cash	\$0.00
1010 Coast Capital Operating Account	\$135,718.15
Total for 1000 Consolidated Bank	\$135,718.15
12000 Undeposited Funds	\$0.00
Total for Cash and Cash Equivalent	\$135,718.15
Accounts Receivable (A/R)	
1410 ACCOUNTS RECEIVABLE	\$0.00
1420 Receivable -General	\$247.00
1440 Receivable -Internal	\$0.00
Total for 1410 ACCOUNTS RECEIVABLE	\$247.00
Total for Accounts Receivable (A/R)	\$247.00
1400 GST -(2.5%) Recoverable	\$2,138.86
1500 INVESTMENTS	
1505 Diocesan Investment (CTF)	\$130,000.00
1506 CTF Market Value Fluctuation	\$28,930.41
Total for 1505 Diocesan Investment (CTF)	\$158,930.41
Total for 1500 INVESTMENTS	\$158,930.41
Total for Current Assets	\$297,034.42
Total for Assets	\$297,034.42
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
2000 ACCOUNTS PAYABLE	\$0.00
2010 Diocese Payable	\$0.00
2020 Individuals Payable	-\$125.00
2030 Parish Payable	\$0.00

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Tuesday, February 10, 2026 08:18 AM GMT-08:00

Balance Sheet

Stephen's Anglican Church
As of December 31, 2025

Distribution account	Total
2040 Suppliers Payable	\$0.00
Total for 2000 ACCOUNTS PAYABLE	-\$125.00
Total for Accounts Payable (A/P)	-\$125.00
2005 Deposits Receivable	\$0.00
25500 GST/HST Payable	\$0.00
3100 CURRENT SPECIAL MINISTRIES	
3110 Altar Flowers /Guild	\$361.15
3115 Altar Hanging Fund	\$5,027.11
Total for 3110 Altar Flowers /Guild	\$5,388.26
3160 Community Lunch (#5)	\$215.56
3170 Special Appeals	\$0.00
3175 Sunday School / Christian Ed.	\$20.00
3190 Social Fund	\$559.76
Total for 3100 CURRENT SPECIAL MINISTRIES	\$6,183.58
3400 OUTREACH PROJECTS	
3410 Rector's Discretionary Fund	\$0.00
3415 Grief & Support Lunch	\$0.00
3420 General Outreach	\$127.10
3425 Christmas Hampers	\$0.00
3435 Saan.Pen. Hosp/Health Found.	\$0.00
3445 Anglican Church of Canada - Council of the North	\$0.00
3455 Victoria Animal Humane Society	\$0.00
3460 YFC Victoria -Blue Bus	\$0.00
3470 South Island Counselling	\$0.00
3480 Alongside Hope (PWRDF)	\$0.00
3492 Saanich Peninsula Food Bank	\$0.00
3493 Prayer Shawls	\$31.37
3495 St. Matthew's Theo Library	\$0.00
Total for 3400 OUTREACH PROJECTS	\$158.47
Total for Current Liabilities	\$6,217.05
Non-current Liabilities	

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Tuesday, February 10, 2026 08:18 AM GMT-08:00

Balance Sheet

Stephen's Anglican Church
As of December 31, 2025

Distribution account	Total
<hr/>	
3500 DEFERRED SPECIAL PROJECTS	
3505 Church Restoration (CTF)	\$82,075.78
3506 Window Restoration Fundraiser	\$3,004.51
Total for 3505 Church Restoration (CTF)	\$85,080.29
3510 Contingency Reserve Fund	\$17,836.47
3520 Garden Project (#5)	\$215.47
3525 Grounds Maintenance (CTF)	\$26,579.58
3535 Lych-gate (#5)	\$500.00
3540 Memorial Hall Fund	\$0.00
3543 General Memorial Funds	\$41,540.79
3544 Kitchen Appliances	\$0.00
Total for 3540 Memorial Hall Fund	\$41,540.79
3545 Pet Memorial (#5)	\$2,322.25
3560 Education Fund (#5)	\$3,838.91
Total for 3500 DEFERRED SPECIAL PROJECTS	\$177,913.76
Total for Non-current Liabilities	\$177,913.76
Total for Liabilities	\$184,130.81
Equity	
30000 Opening Bal Equity	\$40,712.67
32150 Unrealized Gain/Loss	\$28,930.41
32000 Retained Earnings	\$39,506.80
Net Income	\$3,753.73
Total for Equity	\$112,903.61
Total for Liabilities and Equity	\$297,034.42

Profit and Loss

Stephen's Anglican Church
January-December, 2025

Distribution account	Total
<hr/>	
Income	
4000 OPERATING INCOME	
4100 Offering Income	
4110 Open Offerings	\$4,605.61
4120 Identified Donors	\$83,867.51
4130 Festival Donations	
4131 Easter Envelopes	\$1,375.00
4132 Thanksgiving / Harvest	\$1,425.00
4133 Christmas Season	\$10,590.00
Total for 4130 Festival Donations	\$13,390.00
Total for 4100 Offering Income	\$101,863.12
4300 General Income	
4310 Weddings / Funerals	\$3,200.00
4350 Other Income	\$0.00
Total for 4300 General Income	\$3,200.00
4330 Facilities Income	
4334 Community Facilities Use	\$6,610.00
4335 Community Grounds User	\$2,050.00
4337 Pre-School	\$16,252.00
4339 Donation Boxes	\$2,441.35
Total for 4330 Facilities Income	\$27,353.35
4340 Interest	\$5,656.08
Total for 4000 OPERATING INCOME	\$138,072.55
Total for Income	\$138,072.55
Gross Profit	\$138,072.55
<hr/>	
Expenses	
5000 General Expenditure	
5100 Wages & Benefits	
5110 Priest Salary/Benefits	\$58,284.75
5130 Administrator -Salary/Benefits	\$12,250.77
5150 Musicians	

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Accrual Basis Wednesday, February 04, 2026 01:20 PM GMT-08:00

Profit and Loss

Stephen's Anglican Church
January-December, 2025

Distribution account	Total
5151 Musicians -Contract	\$7,476.38
5152 Occasional Musicians	\$300.00
Total for 5150 Musicians	\$7,776.38
5155 Cemetery Custodian Salary	\$0.30
Total for 5100 Wages & Benefits	\$78,312.20
Total for 5000 General Expenditure	\$78,312.20
5300 General Administration	
5310 Web Maintenance	\$121.16
5330 Office Supplies	\$654.02
5332 Office Computers / Software	\$1,902.08
5340 Photocopier	\$1,280.07
5350 Insurance	\$8,790.00
5360 Diocesan Assessment	\$20,199.00
5370 Advertising	\$403.99
5380 Fundraising Expenses	\$91.00
5390 Bank Charges /Error Correction	\$164.50
Total for 5300 General Administration	\$33,605.82
5400 Ministry Expense	
5410 Music Supplies	\$397.25
5420 Church & Sanctuary Supplies	\$220.33
5430 Christian Education	\$55.21
5440 Conferences	\$336.67
Total for 5400 Ministry Expense	\$1,009.46
5500 Maintenance Expenses	
5510 General Maintenance	\$3,804.79
5520 Cleaning Expense	
5521 Janitorial Contract	\$3,850.85
5522 Cleaning Supplies	\$717.62
Total for 5520 Cleaning Expense	\$4,568.47
5530 Grounds Keeping	
5531 Grounds Keeping Supplies	\$247.85

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Accrual Basis Wednesday, February 04, 2026 01:20 PM GMT-08:00

Profit and Loss

Stephen's Anglican Church
January-December, 2025

Distribution account	Total
5532 Grounds Equipment	\$1,717.88
5533 Grounds Labour	\$1,417.50
Total for 5530 Grounds Keeping	\$3,383.23
5550 Security	\$444.03
Total for 5500 Maintenance Expenses	\$12,200.52
5600 Utilities Expenses	
5620 Hydro	
5621 Electricity - Church	\$1,848.48
5622 Electricity - Hall	\$2,489.82
Total for 5620 Hydro	\$4,338.30
5630 Heating Oil - Hall	\$2,151.38
5640 Communications (Phone/Internet)	\$2,701.14
Total for 5600 Utilities Expenses	\$9,190.82
Total for Expenses	\$134,318.82
Profit	\$3,753.73

Fulfilling the requirement of *Canon 7.6 C and Regulation R8.4.7_ A.3 of the Constitution, Canons and Regulations of the Anglican Synod of Diocese of British Columbia, November 2024*, the Financial Reviewer has examined the accounts of St. Stephen Anglican Church, Parish of Central Saanich: reviewed procedures of counting and accounting, reviewed reconciled receipts and disbursements with bank deposits and bank balances, and has found the balances displayed correctly, presented fairly, with proper procedures, and records properly kept.

Signed: _____


Financial Review Committee Member

Date 2/2/2026

Donald W Wilson

Committee Member

ST. STEPHEN'S 2025 YEAR-END & DRAFT 2026 BUDGET

Profit and Loss 2025 & DRAFT 2026 Budget St. Stephen's Anglican Church			
	Actual 2025	2026 DRAFT	Comments
Income			
4000 OPERATING INCOME			
4100 Offering Income			
4110 Open Offerings	4,606	1,800	
4120 Identified Donors	83,868	75,000	
4130 Festival Donations			
4131 Easter Envelopes	1,375	1,300	
4132 Thanksgiving / Harvest	1,425	900	
4133 Christmas Season	10,590	11,000	
Total for 4130 Festival Donations	13,390	13,200	
Total for 4100 Offering Income	101,863	90,000	
4300 General Income			
4310 Weddings / Funerals	3,200	1,500	
Total for 4300 General Income	3,200		
4330 Facilities Income			
4334 Community Facilities Use	6,610	7,000	Hall rentals - community
4335 Community Grounds User	2,050	1,500	Outdoor space - community
4337 Pre-School	16,252	17,450	new contract
4338 Cemetery Office		2,750	new item for 2026
4339 Donation Boxes	2,441	2,000	visitors & dog walkers
Total for 4330 Facilities Income	27,353	30,700	
4340 Interest	5,656	6,000	
Total for 4000 OPERATING INCOME	138,073	128,200	
Total for Income	138,073		
Expenses			
5000 General Expenditure			
5100 Wages & Benefits			
5110 Priest Salary/Benefits	58,285	59,062	
5130 Administrator -Salary/Benefits	12,251	12,496	
5150 Musicians			
5151 Musicians -Contract	7,476	10,100	Joanne 3 Sun. + 5th Sun mthly, Rachel 1 Sun.
5152 Occasional Musicians	300	300	
Total for 5150 Musicians	7,776	10,400	
Total for 5100 Wages & Benefits	78,312	81,958	
Total for 5000 General Expenditure	78,312	81,958	
5300 General Administration			

ST. STEPHEN'S 2025 YEAR END & DRAFT 2026 BUDGET
continued

5310 Web Maintenance	121	125	
5330 Office Supplies	654	600	
5332 Office Computers / Software	1,902	150	2025 laptop bought
5340 Photocopier	1,280	3,000	updated projected costs
5350 Insurance	8,790	9,845	
5360 Diocesan Assessment	20,199	19,120	
5370 Advertising	404	500	
5380 Fundraising Expenses	91	100	
5390 Bank Charges /Error Correction	165	125	2025 cheques purchased
Total for 5300 General Administration	33,606	33,565	
5400 Ministry Expense			
5410 Music Supplies	397	300	
5420 Church & Sanctuary Supplies	220	500	
5430 Christian Education	55	300	course planned
5440 Conferences	337	750	
Total for 5400 Ministry Expense	1,009	1,850	
5500 Maintenance Expenses			
5510 General Maintenance	3,805	5,000	
5520 Cleaning Expense			
5521 Janitorial Contract	3,851	6,080	
5522 Cleaning Supplies	718	750	
Total for 5520 Cleaning Expense	4,568		
5530 Grounds Keeping			
5531 Grounds Keeping Supplies	248	100	
5532 Grounds Equipment	1,718	1,000	
5533 Grounds Labour	1,418	900	
Total for 5530 Grounds Keeping	3,383		
5550 Security	444	650	
Total for 5500 Maintenance Expenses	12,201	14,480	
5600 Utilities Expenses			
5620 Hydro			
5621 Electricity - Church	1,848		
5622 Electricity - Hall	2,490		
Total for 5620 Hydro	4,338	6,050	
5630 Heating Oil - Hall	2,151	4,400	
5640 Communications (Phone/Internet)	2,701	900	new contract in 2026
Total for 5600 Utilities Expenses	9,191	11,350	
Total for Expenses	134,319	143,203	
Profit	3,754	- 15,003	

